

Portraits of American Life Study (PALS) Restricted Data Use Agreement

Guide to Accessing the PALS Restricted Data

Description of the PALS

The Portraits of American Life Study (PALS) is an unprecedented panel study focused on religion in the U.S., with a particular focus on capturing ethnic and racial diversity. The PALS seeks to understand the impact of religion in everyday life, and ultimately the connections between religious change and other forms of change in individuals and families over the course of their lives and across generations. It includes substantive modules on family relationships, deviance, health, civic participation and volunteering, moral and social attitudes, and race and ethnic issues. In time, this panel study is expected to develop into a multi-wave longitudinal study comprising both individual and family level data. This study was also known as the Panel Study of American Religion and Ethnicity (PALS).

Protection

The PALS was designed to collect data to be used by a broad group of researchers. At the same time, the study's investigators are committed to protecting the privacy of PALS respondents and the confidentiality of PALS data. When subjects were invited to participate in the survey and during the interviews themselves they were promised that all identifying information would be kept completely confidential and separated from their responses when the information was released. The public use data include only variables with low disclosure risk and low levels of sensitivity. In order to minimize the likelihood of indirect identification of respondents while making the maximum amount of data available to the research community, the PALS created a Restricted Data Set, which requires a different level of access requirements and data security.

Eligibility

Access to the PALS Restricted Data is limited to researchers who need additional variables that are not in the Public Use Data and who agree to the terms and conditions contained in the Restricted Data Use Agreement. Only faculty and research personnel at institutions that have an Institutional Review Board/Human Subjects Review Committee are eligible to receive access to the Restricted Data. The Institution's IRB must be registered with the U.S. Office for Human Research Protections (OHRP) or the National Institute of Health (NIH). PALS Restricted Data should not be used, under any circumstances, for the purpose of archiving or distributing to others. University students may gain access to the Restricted Data for research but a faculty advisor must serve as the Principal Investigator and complete the application process for them. The faculty advisor must be a PI of a federally funded grant or must work within a federally funded research center in which the Center Director agrees to take responsibility for data protection. The faculty advisor and institution bear full responsibility for ensuring that the student meets all conditions of the Agreement. The student must also sign the Supplemental Agreement with Research Staff form.

An application fee of \$100 is required of all requests for Restricted Data. Please note that the fee is non-refundable under any circumstances after Restricted Data Files have been received.

Preliminary applications containing a draft of extended abstract, description of data requested, and CV should be sent to PALS (c/o pals@rice.edu) in order to get approval before beginning work on the full application.

Application Requirements

To apply for access to the Restricted Data, the Investigator must submit the following items to PALS and an application fee of \$100 (payable by check or money order to Rice University):

1. Application Cover Page.
2. Proof of IRB Approval. The applicant's Institutional Review Board must approve the final research plan (extended abstract) and the final data protection plan, both of which must accompany the application packet.
 - a. An Extended Abstract will describe the proposed project and what it seeks to accomplish, along with justification why each section of requested variables of the Restricted Data is needed.
 - b. A Restricted Data Protection Plan will detail how files will be protected while they are being used, being stored on computer, and after findings are published.
 - c. The institution's Multiple Project Assurance (MPA) number as assigned by the U.S. Office for Human Research Protections (OHRP) or the Federal-wide Assurance (FWA) number from the National Institute of Health (NIH) must be submitted with the application.
3. Restricted Data Use Agreement.
 - a. Must be signed by the Principal Investigator.
 - b. Must be signed by a senior university official who binds the university/institution. This refers to an individual who has the authority to represent your organization in agreements of this sort, such as a Vice President, Dean, Provost, Center Director, or similar official.
 - c. Submit TWO original, signed copies; one will be countersigned and returned to you.
4. A signed Supplemental Research Agreement with Research Staff for each person that will have access to the data.
5. A curriculum vitae for each person who will be accessing the information.

6. A copy of the Human Participants Protection Education for Research Teams completion certificate from NIH for all research staff that will access the restricted data. The online certification can be completed at <http://phrp.nihtraining.com/users/login.php>. Proof of equivalent training is also acceptable.

7. Restricted Data File Order that specifies the requested sections of Restricted Data variables and the contact person for receiving the data.

Please note: If co-investigators are from different institutions, you will need separate Restricted Data Use Agreements for each institution.

Agreement Requirements

As part of the Restricted Data Use Agreement, researchers will be required to:

1. Submit annual IRB updates;
2. Cite the Restricted Data on any written report or publication, as follows:

Emerson, Michael O., and David Sikkink. *Portraits of American Life Study, 1st Wave, 2006*. Restricted Use Data.

3. Submit to pals@rice.edu electronic copies of any publications and/or presentations at professional meetings using PALS Restricted Data;
4. Completion of a new Restricted Data Use Agreement when there are changes in the Restricted Data Investigator employment status;
5. Notify PALS when new staff are added and will have access to the Restricted Data. The Investigator should submit signed copies of the Supplemental Agreement with Research Staff and access to the data cannot be provided to these staff members until the Supplemental Agreements are signed by an PALS representative and returned to the Investigator.

The application process involves three different parties: the Restricted Data Investigator, the Institutional Review Board and contracting authority at the researcher's organization, and the PALS. The Restricted Data Use Agreement is a legal document between these three parties. PALS will have full discretion in deciding whether to approve an application for access to Restricted Data. PALS may request additional information from applications or request changes to the Data Protection Plan. If PALS decides all requirements are met and if approval is granted, a representative from PALS will sign the Restricted Data Use Agreement and return a copy of the fully executed Agreement to the Investigator with instructions for acquiring the data. The Restricted Data Use Agreement expires after three years, with the option of applying for an extension.

Upon expiration of the Restricted Data Use Agreement, researchers should destroy any copies of the data that exist and should complete the NIS Certification of Compliance with Restricted Data Use Agreement and send it to PALS.

For more information about the restricted-use datasets or the application process, email (PALS@rice.edu) or write to: PALS, Kinder Institute for Urban Research, Rice University, 6100 Main St. MS-208, Houston, TX 77005

We would like to acknowledge the New Immigrant Survey (NIS) for granting us permission to model the PALS Restricted Data Use Policy and the PALS Restricted Data Use Agreement after those used by the New Immigrant Survey. See <http://nis.princeton.edu> for more information about NIS.

**Portraits of American Life Study
Restricted Data Use Application Cover Page**

Date of Application:

Name of Investigator:

Title of Investigator:

Receiving Institution:

Department:

Street Address:

City/State/Zip Code:

Telephone Number:

Fax Number:

Email Address:

Title of Research Project:

MPA or FWA Number:
(indicate which type of number)

PALS Use Only

Date access granted:	Expiration date:
Renewed:	Expiration date:
Renewed:	Expiration date:
Renewed:	Expiration date:

Restricted Data Use Agreement Portraits of American Life Study

Please note that you must submit two original, signed copies of this Agreement; one will be countersigned and returned to you.

I. Definitions

A. *Portraits of American Life Study (PALS)*- is a research project undertaken by two institutions: Rice University and the University of Notre Dame supported by the Lilly Endowment, Inc.

B. *Investigator* - The person primarily responsible for analysis and other use of Restricted Data obtained through this Agreement. The Investigator must hold a faculty appointment or research position at the Receiving Institution and assumes all responsibility for compliance with all terms of this Agreement by employee of the Receiving Institution. The investigator is the person who will serve as the primary point of contact for all communications involving this Agreement.

C. *Receiving Institution* - The university or research institution employing the Investigator and at which the Investigator will conduct research using restricted data obtained through this Agreement. The receiving Institution must have an Institutional Review Board/Human Subjects Review Committee registered with the United States Office for Human Research Protections or the National Institute of Health.

D. *Research Staff* - All individuals, excluding the Investigator, who will have access to Restricted Data obtained through this Agreement. The Research Staff must be affiliated with the Receiving Institution.

E. *Representative of the Receiving Institution* – An individual authorized to enter into contractual agreement on behalf of the Receiving Institution, such as a Vice President, Dean, Provost, Center Director, or similar official. **NOTE:** A Department Chair is not acceptable unless specific written delegation of authority exists.

F. *Sensitive/Restricted Data* - Includes any data from PALS that might compromise the anonymity or privacy of respondents to that study.

G. *Federally-funded* – Funding provided for research or institutional support through a grant or contract from an agency of the United States federal government. Such agencies include, but are not limited to, the National Institute of Health and the National Science Foundation.

II. Limitations on Use and Disclosure of Restricted Data

The Investigator and Research Staff shall hold data provided under this Agreement at the Receiving Institution in strictest confidence and can be disclosed only in compliance with the terms of this Agreement.

In consideration of the Portraits of American Life Study providing the Investigator access to the Restricted Data, the Receiving Parties agree as follows:

A. That the data will be used solely for scientific and public policy statistical analyses, as described in the Research Plan submitted to and approved by PALS and attached to this Agreement.

B. Restricted Data will be safeguarded in accordance with the Restricted Data Protection Plan submitted to and approved by PALS and attached to this Agreement.

C. No persons other than those identified in this Agreement, or in amendments subsequent to this Agreement, as Investigator or Research Staff, be permitted access to the contents of Restricted Data files or any files derived from restricted data files.

D. Under no circumstances will the Investigator use or disclose the Restricted Data for any purpose not stated in the Research Plan, except in connection with any law enforcement purpose.

E. No attempt will be made to identify specific individuals, families, households, employers, or institutions; nor will any list of data at the individual or family level be published or otherwise distributed. If the identity of any person, family, household, or institution should be discovered inadvertently, then

1. no use will be made of this knowledge;
2. the Principal Investigator(s) of PALS will be advised of the incident;
3. the information that would identify the person, family, household, or institution will be safeguarded or destroyed as requested by PALS; and
4. no one else will be informed of the discovered identity.

F. Restricted Data will be used only to generate statistical summary information that does not permit the identification of any individual person, family, household, employer, or institution. To avoid inadvertent disclosure of persons, families, households, or institutions the following standards for the release of statistics derived from the dataset will be observed.

1. In no data table should all cases in any row or column be found in a single cell.
2. In no case should the total for a row or column of a cross-tabulation be fewer than three.
3. In no case should a cell frequency of a cross-tabulation be fewer than three cases.
4. In no case should a quantity figure be based on fewer than three cases.
5. Data released should never permit disclosure when used in combination with other known data.
6. No country of origin with fewer than 20 PALS respondents will be separately tabulated.

G. The PALS Restricted Data may only be linked to the PALS Public Data. No attempt will be made to link Restricted Data with any other dataset without written authorization from the PALS.

H. To supply PALS with each of the following:

1. completed Application Cover Page.
2. proof of IRB approval of the final research plan and data protection plan.
3. project's extended abstract.
4. Restricted Data Protection Plan.
5. TWO copies of the Agreement for the Use of Restricted Data, each with original Institutional Signatures page.
6. Supplemental Agreement with Research Staff for the Use of Restricted Data signed by each Research Staff person.
7. a curriculum vitae for each person who will be accessing the Restricted Data.
8. a copy of the Human Participants Protection Education for Research Teams completion certificate from NIH for all research staff that will access the Restricted Data.
9. Data File Order, specifying the requested sections of Restricted Data variables and the contact person for receiving the data.

I. If in the event the Investigator changes institutional affiliation during the period covered by this Agreement, the Investigator will take the following actions:

1. Inform PALS six weeks prior to the date of relocation.
2. Execution of a new Restricted Data Use Agreement, resubmission of a security plan for the new institution and obtain approval from PALS prior to moving any electronic or paper files from the originally approved site to the new location.
3. Destroy all electronic and paper files at the originally approved site prior to the date of relocation.
4. Until the new Agreement is executed at the new institution, the data cannot be installed or used at the new institution. The Investigator is responsible for the security of the data.
5. Within three months after the effective date of the relocation, submit two copies of a new Restricted Data Use Agreement with appropriate supporting documentation.

J. If in the event there are changes in the Research Staff, the Investigator will take the following actions:

1. When Research Staff leave the project, the Investigator will notify PALS that these individuals are no longer authorized to access the Restricted Data.
2. When Research Staff join the project, they will submit the Supplemental Agreement with Research Staff. Such Supplemental Agreements must be submitted before the new Research Staff may have access to the Restricted Data.

- K. The investigator will provide PALS annual reports, which include:
1. a copy of the annual IRB approval for the research project;
 2. a list of public presentations at professional meetings using results based on these data;
 3. a list of papers accepted for publication using these data, with complete citations;
 4. a list of graduate students using the PALS data for dissertations or theses, the titles of these papers, and the dates of completion.

L. To include in each written report or other publication based on analysis of Restricted Data from PALS, the following statement:

Emerson, Michael O., and David Sikkink. *Portraits of American Life Study, 1st Wave, 2006*. Restricted Use Data.

III. Representations By Investigator

The Investigator represents and warrants that:

A. The Investigator has permanent, faculty appointments or faculty-equivalent research appointments at the Receiving Institution. “Permanent” in this Agreement means a full time employment throughout the course of the proposed project.

B. All research staff signing the Supplemental Agreement with Research Staff have a formal affiliation (i.e. employee, currently enrolled student, etc.) with the Receiving Institution and with the research project described in the Research Plan, and will have access to Restricted Data only under the supervision of the Investigator and subject to the terms of the Restricted Data Protection Plan.

IV. Representations By Receiving Institution

The Receiving Institution represents and warrants that:

A. The Receiving Institution has an IRB/Human Subjects Protection Committee in accordance with the DHHS regulations codified at Title 45 Part 46 of the Code of Federal Regulations. Proof of such certification and the Institution’s Multiple Project Assurance (MPA) or Federalwide Assurance (FWA) number has been provided to PALS.

B. The Receiving Institution’s IRB/Human Subjects Protection Committee has reviewed and approved the Research Plan, the Restricted Data Use Agreement, and the Restricted Data Protection Plan in accordance with the DHHS regulations codified at Title 45 Part 46 of the Code of Federal Regulations, using the standards and procedures for live human subjects, and that certification of such approval has been provided to PALS.

C. The Receiving Institution will treat allegations by PALS of violations of this Agreement as it does allegations of violations of its policies on scientific integrity

and misconduct. Formal written policies and procedures for resolving questions of scientific integrity and misconduct from the Receiving Institution will be provided to PALS upon request.

V. Confidentiality

The confidentiality of the data collected is protected under Section 924(c) of the Public Health Service Act (42 U.S.C., 299c-3(c)). The Receiving Institution is considered to be a contractor or cooperating agency of Rice University; as such, the Receiving Institution, the Investigator, and Research Staff are required to protect the privacy of the individuals who are the subjects of PALS by withholding their identifying characteristics from all persons not connected with the conduct of the study. Identifying characteristics are considered those data defined as restricted under the terms of this Agreement.

VI. Destruction of Data Upon Completion of Research Project

The Investigator will ensure that all copies of Restricted Data, on whatever media, will be destroyed at the completion of the research project, or within 36 months from the date this Agreement is accepted by PALS, or within 5 days of a written request from PALS.

VII. Duration of Agreement

The Restricted Data Use Agreement expires after 36 months, with the option of applying for an extension. The Agreement will go into effect upon execution of the Agreement by PALS, and will remain in effect until the completion of the research project, or 36 months from the date the Agreement is accepted by PALS, whichever comes first.

VIII. Ownership of Data and Liability

Ownership of the Restricted Data will be retained by PALS. PALS can revoke the permission to use the Restricted Data by the Investigator and Receiving Institution at any time, at their discretion. If permission is revoked, the Investigator must destroy copies of the Restricted Data, and complete and send the Certification of Compliance form within 5 days of written request to do so. The Investigator will not make any claim to copyright ownership of the Restricted Data and accompanying documentation. The Investigator and Receiving Institution jointly and severally shall indemnify Rice University, their trustees, officers, agents, and employees against any liability, including costs and expenses, incurred as the result of the violation of copyrights, or right of privacy or publicity, arising out of the Institution's or Investigator's creation, delivery, publication, or use of data furnished under this Agreement or the breach of any of the terms of this Agreement. Rice University shall provide the Investigator and Receiving Institution of timely notice of any claim or suit, afford the Investigator and Receiving Institution an opportunity under applicable laws, rules, or regulations to participate in the defense thereof, and obtain the Investigator's and Receiving Institution's consent to the settlement of any suit or claim other than as required by final decree of a court of competent jurisdiction.

IX. Violation of this Agreement

A violation of the Agreement may, at PALS' sole discretion, result in the revocation of permission to use the Restricted Data by the Investigator and Receiving Institution. If permission is revoked, the Investigator must destroy copies of the Restricted Data, and complete and send the Certification of Compliance form within 5 days of written request to do so. Violations of this Agreement will be reported to the

National Institute of Health. PALS personnel reserve the right to undertake unannounced site visits to verify continued compliance.

X. Governing Law

This Agreement will be governed by and construed under the laws of the State of Texas, without regard to the conflicts or choice of law principles thereof. The parties specifically consent to the jurisdiction of the State of Texas, and agree that any court of competent jurisdiction sitting in the County of Harris, State of Texas shall be an appropriate and convenient place of venue to resolve any dispute with respect to this Agreement.

Institutional Signatures (Please do not use black ink.)

Investigator

Representative of Your Institution

Signature Date

Signature Date

Name typed or printed

Name typed or printed

Title

Title

Institution

Institution

Street address

Street address

City State Zip

City State Zip

PALS Representative

Signature

Date

Michael O. Emerson, Ph.D.
Principal Investigator
Kinder Institute for Urban Research, Rice University
6100 Main St. MS-208
Houston, TX 77005

**Restricted Data File Order
Portraits of American Life Study**

The data will be available in SPSS file format and password protected.

Contact person: _____ Contact email: _____
(This person will receive the data and must sign the Restricted Data Use Agreement or the Supplemental Research Agreement.)

Investigator

Name	Signature	Date
------	-----------	------

Specify the Restricted Data Variables you are requesting. Justification for each section of variables must be included in the Extended Abstract. Refer to the Restricted Data Variable List found at www.palsresearch.org/researchers/restricteduse.asp.

- _____ Section 1: Household Roster
- _____ Section 2: Current Living Arrangement
- _____ Section 3: Race/Ethnicity Module
- _____ Section 4: Housing Choice
- _____ Section 5: Work/Job
- _____ Section 7: Social Activities
- _____ Section 8: Congregational Identity
- _____ Section 9: Congregational Affiliation
- _____ Section 10: Religious Identification
- _____ Section 11: Centrality and Salience of Religious Identity
- _____ Section 12: Networks and Network Density
- _____ Section 14: Political Participation
- _____ Section 15: Volunteering and Informal Helping
- _____ Section 19: ACASI Introduction and Instructions (eye color and natural hair)

- _____ Section 23: Race/Ethnicity (ACASI)
- _____ Section 25: Religious Beliefs (ACASI)
- _____ Section 27: Religious Attendance (ACASI)
- _____ Section 28: Spiritual Experiences
- _____ Section 29: Health Module
- _____ Section 30: Demographics
- _____ Section 29: Interviewer Questions (additional physical traits)

Description of Parameters for Data Protection Plan

Researchers must provide a concise but detailed data protection plan as part of their application to receive PALS Restricted Data. PALS will not provide Restricted Data if the plan is not written with sufficient specificity, or if PALS does not deem the data protections to be adequate.

The data Protection Plan applies to the original Restricted Data files received from PALS (regardless of its format), to any copies made by the research team, and to any new data derived solely or in part from the original Restricted Data files. The plan also should address how computer output derived from the data (for example, case listings), will be kept secure.

Elements of the Plan

The *Data Protection Plan* should contain the following components:

1. List and describe all locations where the original and copies of the data will be kept;
2. Describe the computing environment in which the data will be used, including:
 - Computing platform (e.g., personal computer, workstation, mainframe) and operating system;
 - Number of computers on which data will be stored or analyzed;
 - State whether computers used in the research project will be attached to a network or will operate independently (stand-alone);
 - Physical environment in which computer is kept (e.g., in room with public access, in room locked when not in use by research staff);
 - List and describe device(s) on which data will be stored (on network server, on mainframe computer storage device, on computer hard drive, on removable storage device such as CD, floppy drive, or zip drive);
 - Describe methods of data storage when data are not being used;
 - Describe methods of transmitting the data between research team members (if applicable);
 - Describe methods of storage of computer output both in electronic form and in hard copy (on paper or other media); and
 - Describe the instruction in data protection policies that will be provided to each staff member and student before access to the data is given.

Types of Protection Expected

A successful *Data Protection Plan* should include some or all of the following features:

- Password-protected access to all computers storing the data;
- Password protection on all computers should be activated whenever a data user leaves the office or after five minutes of non-activity;
- All files containing data stored in password-protected, encrypted form;
- No storage of the data on laptop computers, network servers, etc.;
- No automated backup copying of the data;
- Removable devices holding the data (CDs, diskettes, zip drive disks, etc.) stored in a locked compartment or room when not in use;
- Data on removable devices should be stored in password-protected, encrypted files;
- Detailed printouts derived from data analysis stored in a locked

- compartment or room when not in use;
- Shred all detailed printouts that are no longer needed;
 - Prepare and maintain a log of all data files acquired. Date materials are received, copied, and returned or destroyed should be recorded;
 - Note that all files containing Restricted Data will be destroyed at the end of the project;
 - Note that all violations to the Data Safeguarding Plan will be reported to the Principal Investigator and the appropriate IRB official(s);
 - No transmittal of data or detailed tabulations via e-mail or e-mail attachment (either over the Internet, an Intranet system, or within a local area network). Restricted Data may only be transmitted by File Transfer Protocol (FTP) provided that the data files are password protected and encrypted and the files are not placed on a public server that is accessible without a password;
 - Use of e-mail, e-mail attachment, FTP, or any other means of electronic transfer to transmit *only* results from regression analyses and aggregate descriptive analyses; and
 - Briefing procedures for research staff that have access to the Restricted Data about the *Data Protection Plan*, appropriate data use, and penalties for inappropriate use.

The Restricted Data Investigator must regularly monitor procedures for use of the Restricted Data by staff and colleagues. He/she should post clear rules about Restricted Data use in a location that is readily visible to staff. At the conclusion of the research project, researchers are required to return all the data media to PALS and destroy all data files and unpublished printouts.

Disclosure Rules

The *Data Protection Plan* must carefully describe how researchers and staff members will avoid inadvertent disclosure of respondents' geographic locations or identity in all working papers, publications, and presentations. At minimum, researchers must agree to exclude from any type of publication or presentation, the following information:

- Listing of individual cases;
- Description of individual cases;
- Listing, description, or identification of a zip code or census tract by number, by name, or by descriptive information;
- Maps with *any* features (such as landmarks, road networks, original tract shape, boundaries or physical features) that allow geographic levels below the census region to be identified.

**Supplemental Agreement with Research Staff
for the Use of Restricted Data from the
Portraits of American Life Study**

I. The undersigned Research Staff, in consideration of their use of Restricted Data from the Portraits of American Life Study, agree:

A. That they have read the associated Restricted Data Use Agreement from the Portraits of American Life Study and the Restricted Data Protection Plan.

B. That they are “Research Staff” within the meaning of the Restricted Data Use Agreement.

C. To comply fully with the terms of the Restricted Data Use Agreement, including the Restricted Data Protection Plan.

II. The undersigned Investigator agrees that the persons designated herein are Research Staff within the meaning of the associated Agreement for the Use of Restricted Data from the Portraits of American Life Study.

Research Staff:

_____	_____	_____
Name	Title	Signature

_____	_____	_____
Telephone	Email Address	Date

_____	_____	_____
Name	Title	Signature

_____	_____	_____
Telephone	Email Address	Date

_____	_____	_____
Name	Title	Signature

_____	_____	_____
Telephone	Email Address	Date

(more signature lines for *Research Staff* and the *Investigator* are on the next page)

Name

Title

Signature

Telephone

Email Address

Date

Name

Title

Signature

Telephone

Email Address

Date

Name

Title

Signature

Telephone

Email Address

Date

Name

Title

Signature

Telephone

Email Address

Date

Investigator:

Name

Title

Signature

Telephone

Email Address

Date

**Portraits of American Life Study
Certification of Compliance
with Restricted Data Use Agreement**

This certifies that the requirements of my Agreement for Use of Restricted Data from the Portraits of American Life Study (PALS) has fully complied with, including but not limited to the following:

- A. PALS Restricted Data was used solely for the purposes specified in my approved Extended Abstract.
- B. No attempt was made to identify or contact any individual, family, or household participating in the PALS, nor any employer or benefit provider for such person.
- C. No persons, other than those identified in the Agreement as Investigator and Representative of our institution, or in a Supplemental Agreement as Research Staff, was permitted access to the contents of the PALS Restricted Data or any files derived from the PALS Restricted Data files, including intermediate, analysis, or backup versions of those files.
- D. The approved Restricted Data Protection Plan was fully complied with.
- E. All copies of PALS Restricted Data, including copies of originals, intermediate files, and analysis files, and all backup copies thereof, have been sent to the PALS or destroyed so that they cannot be “undeleted” or otherwise recovered.
- F. All exceptions or qualifications of any of the above certifications, if any, are noted in a separate document attached to this certification.

Investigator:

Representative of Your Institution:

Signature

Signature

Name typed or printed

Name typed or printed

Title

Title

Institution

Institution

Street address

Street address

City State Zip

City State Zip